

EMPLOYMENT OPPORTUNITY

On-site Sewage System Junior Inspector (Parry Sound & North Bay Office)

Your Opportunity

NBMCA's On-site Sewage System program is designed to protect the environment and people's health and safety by regulating and ensuring compliance with Part 8 of the Ontario Building Code (OBC) regarding the installation and maintenance of private on-site sewage systems within designated areas of Nipissing District and the District of Parry Sound. Reporting to the Manager - On-site Sewage System Program (CBO-SS), you will be conducting inspection of lands currently serviced or proposed to be serviced by on-site sewage systems to ascertain compliance with the provisions of the Ontario Building Code, Municipal By-laws and other applicable regulations and standards. In this fast-paced environment, the OSS Junior Inspector is responsible for the following:

- Reviews, verifies and recommends for approval to the CBO-SS, of all sewage system designs submitted and the inspection thereof to ensure compliance with Part 8 of the Ontario Building Code. Applications for approval include:
 - Sewage System Applications
 - Planning Applications
 - File Review Applications
 - Other land development proposals
- Investigation of sewage system concerns regarding malfunctioning systems.
- Work in a professional manner and provide technical support to the public with respect to requirements of Part 8 of the Ontario Building Code, relevant Municipal By-laws and other applicable legislation.
- Work in compliance with the Occupational Health and Safety Act, its regulations and NBMCA's safety policies.
- Attends building/development, community and other meetings as required.
- Other duties as assigned.

Your Qualifications

- Post-secondary education in environmental or engineering technology or other closely related field;
- Provincial Designation as a Qualified Inspector (or willingness to obtain the designation) with the following categories of qualifications:
 - i) General Legal/Process
 - ii) On-site Sewage Systems
- Demonstrated ability to work in a fast-paced environment, under pressure, while meeting daily deadlines and maintaining accuracy.
- Strong computer and word processing abilities (e.g., MS Word, Excel, PowerPoint, Adobe Acrobat Professional and use of digital mapping software).
- Ability to work independently as well as in a team environment;
- Ability to prioritize workload and to work effectively and efficiently with minimal supervision;
- Excellent verbal and written communication skills;
- Ability and aptitude for field work;
- Valid M.T.O. driver's license "G" with a clean driving record.

Your Reward

Salary range of \$28.25 to \$33.05 per hour, based on a 35-hour work week

Full-time, 1- year contract starting around April 5, 2023

You will work with a creative, talented and solutions-focused team

Participation in the OMERS defined benefit pension plan
Free access to Conservation Ontario parks.

To Apply

Please send your resume and cover letter no later than **March 27, 2023 by 11:59pm** to:

Email: jobs@nbmca.ca

Attention: Human Resources, North Bay-Mattawa Conservation Authority
15 Janey Avenue, North Bay, ON P1C 1N1

Our Mission

The North Bay-Mattawa Conservation Authority provides leadership through coordination of watershed planning, implementation of resource management programs and promotion of conservation awareness in cooperation with others.

Our Vision

Providing effective leadership in the management of our watersheds where partners and communities are actively engaged in balancing human needs with the needs of the natural environment.

Our Values

- **Action:** Establish priorities and undertake initiatives based on desired results, ensuring that actions or decisions are undertaken individually and collectively in an accountable and timely manner.
- **Collaboration:** Work together with our partners and communities to strengthen our approach and create synergy for improving watershed management.
- **Innovation:** Be a leader in science-based integrated watershed management that accommodates taking new approaches to our business.
- **Transparency:** Communicate and share information and ideas using appropriate language and outreach techniques to bring about clear understanding.
- **Integrity:** Ensure that actions or decisions do not compromise our fundamental values or principles.

We thank all applicants for their interest; however only those selected for an interview will be contacted. NBMCA is an Equal Opportunity Employer in accordance with the Accessibility of Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code. NBMCA will accommodate applicants with disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform staff of the nature of any accommodation(s) that you may require. Personal information contained in applications will be used for recruitment purposes and collected as per the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, Chapter M.56.