

The Ontario Onsite Wastewater Association (OOWA) is pleased to offer its membership the Registered Professional Program (RPP). As Ontario's decentralized & onsite community continues to experience substantial development and growth, OOWA has redeveloped the Registered Professional Program to address the needs of ongoing training and continuing education demands from our members. Through the promotion of uniform standards for professional qualifications, technical aptitudes and safety training, the industry integrity and professional growth may be consistently delivered and promoted.

The new program format is now streamlined to provide a pathway to success and ongoing professional development. Recognition of professional experience and crediting more flexible training options encourages more members to apply and participate in the ongoing program.

There are 8 defined OOWA Registered Professional Designations:

1. Wastewater Service Technician
2. Onsite Designer
3. Onsite Installer
4. Private Inspector
5. Regulatory Inspector
6. Residuals Transporter
7. Project & Administration Professional
8. Technical Sales Consultant

There are 2 distinctly different Program Streams:

1. Registered Professional Stream
2. In-Development Professional Stream

Participation in the Registered Professional Program is made up of four categories of requirements, which are all to be submitted at the same time. These four categories of requirements consist of:

1. Membership & Provincial qualification
2. Health & Safety Training
3. Education & Technical Aptitudes
4. Professional & Industry Referrals

By establishing consistency through the delivery of uniform industry standards for technical knowledge and aptitudes, the verification of relevant work experience is supported by the submission of professional and business references; an individual's professional competency is fairly evaluated.

This package identifies requirements for the education and technical aptitudes required for the designation of a successful Registered Professional Program candidate within these categories. Once an individual has been awarded an RPP designation in one of the above categories, Training and Continuing Education hours are required to maintain their registration for their following 3 year term.

1. MEMBERSHIP & PROVINCIAL QUALIFICATION:

OOWA Membership in good standing and the appropriate valid Building Code Identification Number qualification are primary requirements in most RPP categories. Please see the individual category requirements for additional details and further information.

2. HEALTH AND SAFETY TRAINING AND CERTIFICATION

Health and safety training is critical for the success and integrity of every professional in the onsite industry. Specific attention for all Registration categories has been given to Confined Space Entry, Electrical Safety knowledge and Biological Safety training to ensure all professionals involved have the same base knowledge to protect themselves, their colleagues and the public. Although some Professional categories may not undertake work directly involving confined space entry, electrical work or exposure to biological hazards, their safety knowledge will improve their appreciation for these hazards, allowing them to be a sound resource to other affiliated professionals that do carry these risks directly.

3. EDUCATION & TECHNICAL APTITUDES

The individual is required to possess recognized aptitudes and training obtained or completed through OOWA-approved Institutions or Organizations in order to be recognized by OOWA. Depending on the Category of Registration for which the candidate will be applying, individuals may be required to complete some or all of the following aptitudes:

1. Wastewater Process Terminology and Sampling Techniques
2. Treatment Processes and Technology
3. Soils Evaluation
4. Dosing, Pumps & Controls
5. Onsite Inspection: Regulatory Compliance (Part 8)

Additional aptitudes or completion of education are required for some of the listed categories. Please note that applicants are responsible for the submission of course descriptions and completion certificates for review and verification.

4. PROFESSIONAL & INDUSTRY REFERRALS

Ontario's approved treatment manufacturers play a vital role in the development of our industry. A comprehensive understanding of technology is required in order to properly design, install, inspect, service or pump out these systems. The Applicant is required to **possess recognition of training from (4) Treatment Manufacturers** approved within the province of Ontario. The verification of relevant work experience and professional conduct is supported by the submission of professional and business references:

- **3** Professional references from current OOWA members in good standing to validate 3 years of valid industry working experience in the applicable category.
 - **3** Client references for services provided in the applicable category.
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IN-DEVELOPMENT PROFESSIONAL STREAM

The In-Development Professional stream is designed for professionals currently building their experience and expertise. Eligibility requirements have been reduced to OOWA membership in good standing, and is renewed annually for up to three terms. The intent is to allow up to three years for the In-Development Professional to build the experience and formal education and training identified in the RPP designation requirements. Following the completion of a professional's In-development term, one is eligible to apply for a designation within the Registered Professional Program.

ADDITIONAL REQUIREMENTS

All applicants must submit a signed copy of OOWA's code of ethics attached to their submission. In addition, an application fee (\$150.00 for those in the Registered Professional Stream for a 3-year designation term, and \$40.00 annually for the In-Development Professional Stream) is required in order to process the candidate's submission.

The program fee covers program support and administrative costs for the term of the Registration. Applicants of multiple Categories of Professional Registration would require submission of an application for each category individually, and a separate fee to accompany each application.

RENEWAL PERIOD & CONTINUING EDUCATION REQUIREMENTS

- 20 hours of technical training & instruction must be completed each 36 months.
- 4 hours of Health and Safety training & instruction must be completed each 36 months

Note: OOWA Education Conference is (4) hours per day attended, Regional meetings are (3) hours and any relevant training from equipment manufacturers and distributors will also be applicable to continuing education hours.

The submission of a renewal fee will be required every (3) years to keep the Registration(s) in good standing. Professionals registered in multiple categories would only be subject to a single renewal fee to cover all categories.

OOWA looks forward to reviewing your application.

Should you have any questions about the application process or requirements, please to contact a member of OOWA's Professional Development Committee or: rpp@oowa.org.
